



## **Board Meeting Minutes**

October 16, 2024

### **I. Call to order**

Eric Schoutens called to order the meeting of the **Broadmoore Estates Board of Directors** at **6:00 pm** on **October 16, 2024**, at the Hayden Library.

### **II. Roll call**

Board Members present: Eric Schoutens, Randy Hartzell, Amanda Dinelt, Elisha Dinelt and Tricia Schoutens. Absent. Paul Roat, Amber Melton and Dale Hedman. Guest(s): None.

### **III. Elect Officers**

“Motion to reelect slate of officers from the previous term to serve through October 2025” by Eric Schoutens. Second by Amanda Dinelt. Approved by unanimous vote.

### **IV. Review**

Eric Schoutens requested all to review Board Minutes of August 14, 2024. “Motion to approve Minutes of August 14, 2024” by Elisha Dinelt. Second by Amanda Dinelt. Approved by unanimous vote.

### **V. Accommodation for Guest(s):**

None.

### **VI. Committee Reports**

**Officer, President** (Eric Schoutens) – Due to recommendation from NW Communities, special assessments will be conducted during a special Executive Session.

**Treasurer** (Paul Roat) – Financials were reviewed at October 7 Annual Meeting.

**Neighborhood Committee** (Eric Schoutens) – None

**CC&R** (Dale Hedman) – None

### **VII. Old Business**

a) **Special Assessment(s)** - (Eric Schoutens) – Four Special Assessment to review.  
See Executive Session

### **VIII. New Business**

a) **Special projects line item** - (Eric Schoutens) – Discussion concerning mailbox repairs and ways to do them without a special assessment to all homeowners. Consideration to moving all recent and future special assessments and fines to a special budget category allowing use for special projects. “Motion to approve creation of income line item for special assessments to be used for special projects” by Randy Hartzell. Second by Elisha Dinelt. Approved by unanimous vote.

- b) **Check signers** – (Eric Schoutens – Would like to allow HOA to be one of the signers on Broadmoore checks. “Motion to allow one Board member signature and Samantha Ruby of Northwest Communities LLC to sign checks” by Randy Hartzell. Second by Amanda Dinelt. Approved by unanimous vote.

## **IX. Adjournment**

“Motion to adjourn the meeting at 6:31 pm” by Randy Hartzell. Second by Elisha Dinelt. Approved by unanimous vote.

Minutes respectfully submitted by Tricia Schoutens, Secretary.